



Senior Citizen Waiver Policy

The VCU OCPE accepts Senior Citizen Waivers for credit and noncredit courses and programs based on the following policy in accordance with VCU policy and the law of the Commonwealth of Virginia.

Credit bearing courses and programs:

The VCU OCPE follows the VCU Senior Citizen Tuition Waiver policy based on the Senior Citizen's Higher Education Program for credit based courses. Information on this program can be found at the following link:

<http://rar.vcu.edu/registration/senior/>

The credit based Senior Citizen Tuition Waiver form can be downloaded at the following link:

<http://rar.vcu.edu/registration/senior/>

Non-credit courses and programs:

There are two types of noncredit programs and courses offered by the VCU OCPE, as they pertain to the use of Senior Citizen Waivers.

- 1) VCU OCPE courses and programs offered in partnership with private organizations / third party vendors, hereinafter referred to as Third Party Partnerships.
- 2) VCU OCPE courses and programs offered solely through VCU or through VCU in partnership with other public institutions, hereinafter referred to solely as VCU OCPE events and courses.

VCU OCPE Third Party Partnership courses and programs do not offer the option for use of Senior Citizen Waivers. These courses are identified on the VCU OCPE website with the indication of “*exempt.” This indication will be on the course or program webpage or in the course or program description.

All other VCU OCPE courses and programs are open to the use of Senior Citizen Waivers, and follow closely the terms of Senior Citizen Waivers used for credit bearing courses:

- The course must make the minimum posted enrollment of paying participants before it will be opened up to participants using waivers. In addition, on the course start date, the minimum enrollment for paying students must still be met.
- Up to three courses per semester may be taken.
- The participant must be eligible via the same age and income standards listed in the credit bearing policy link.
- Paying participants will be accommodated first.
- Participants requesting waiver will need to complete a VCU OCPE Senior Citizen Waiver Form for Noncredit Courses/Events. This is not the same form used for credit bearing courses. Submission instructions are located on the form.
- Participants must be residents of the state of Virginia for 12 months prior to the term in which the waiver is to be used.

The Senior Citizen Waiver policy shall apply except that the senior citizen shall be subject to the cost of paying for special course and materials fees such as textbooks, laboratory fees, art fees, or any other class materials costs or costs associated with activities, trips, or events in which the class participates outside of the traditional classroom.

Office of Continuing and
Professional Education
Office of the Provost and Vice
President for Academic Affairs

9 W. Cary Street
Box 842505
Richmond, Virginia 23284-2505

804-828-1322 • Fax: 804-828-6444
TDD: 1-800-828-1120
ocpe@vcu.edu
ocpe.vcu.edu