



# VCU

## Continuing and Professional Education



JANUARY–JUNE 2025

[ocpe.vcu.edu](http://ocpe.vcu.edu)



VCU Continuing and Professional Education harnesses the power of Virginia Commonwealth University to create the best learning opportunities available to nontraditional adult learners.

More than 3,300 faculty and adjunct instructors, long-standing community relationships, and an academic medical center provide unequaled advantages to VCU Continuing and Professional Education participants.

### OFFERING:

- Noncredit | Credit | CEUs
- Personal enrichment
- Digital badging
- World-renowned experts
- Logistical program support
- Labor market analysis
- Customized training
- Organizational needs analysis

 **VCU** Continuing and Professional Education




**OUR MISSION** | VCU Continuing and Professional Education, in partnership with the colleges and schools at Virginia Commonwealth University, provides and supports quality continuing and professional education and skills training for individual, local, regional and national impact — aligning its priorities to the themes of VCU’s Strategic Plan, Quest 2028: One VCU Together We Transform.

ocpe.vcu.edu ■ (804) 828-1322



## CPE 2025

### January to June

Custom Training	3
Engineering / Makerspace	4
Paralegal	5
Play Therapy / Storytelling	6
Infant Mental Health	7
Youth Development	7
Instructional Design	8
Tech Bootcamps	9
Personal Enrichment	10
VMCA Programming	11
Medical Certificates	12
 Digital Badging	13
Online Professional Development	14
Registration Information	15

UNEQUALED  
UNTRADITIONAL  
UNSTOPPABLE



Our economy is rapidly changing. The advantage of customized education is tailored, responsive instruction. It changes in real time to help your company keep moving forward.

## CUSTOM TRAINING

Responsive Design  
Tailored for Your  
Organization

At VCU CPE, we customize training opportunities to advance the knowledge and skills of your employees.

- Hundreds of faculty and adjunct instructors
- Program/logistics support with registration and planning
- Ample campus resources for in-person class space
- Modalities that work for your team — in-person or virtual
- Serving business and community partners across sectors and industries — including K–12, corporate, nonprofit, state and federal agencies and military

Connect with us about designing a training solution for your team at [ocpe.vcu.edu/training](https://ocpe.vcu.edu/training)





## VCU Makerspace Training: Boost Your Creativity

Earn a Certificate of Completion with all three (3) modules:

- Intermediate Makerspace Training Course
- Basic Fabrication Techniques and Equipment with Introductory Inspection and Measurement Method
- Manual Mill and Lathe Operation

### Makerspace Student Discounts

Discounts are available for VCU College of Engineering and VCU da Vinci Center students for the Training Workshop and Module 1. Additional coupon codes, which cover the full cost of Modules 2 and 3, are available to approved engineering students who have successfully completed Module 1.

Please note: Coupon codes cannot be combined with other discounts/coupons or waivers, and will not be retroactively applied.

Details: [go.vcu.edu/makerspacetraining](http://go.vcu.edu/makerspacetraining)

## Training Workshop: 3D Printing and Laser Cutting

<a href="#">Jan 14 + 16</a>	Tu /Th	8:00 am – 9:15 am
<a href="#">Jan 14 + 16</a>	Tu /Th	12:30 pm – 1:45 pm
<a href="#">Apr 22 + 24</a>	Tu /Th	8:00 am – 9:15 am
<a href="#">Apr 22 + 24</a>	Tu /Th	12:30 pm – 1:45 pm

@ VCU Maker Studio      Fee: \$50

## Automation and Controls Training

Ideal for engineers, technicians, or supervisors in industrial automation ■ Focus on industrial automation using Allen-Bradley PLC controllers and Rockwell PLC programming software

- Lectures and lab exercises, led by an industry expert

<a href="#">June 2 – 6</a>	M – F	8:30 am – 5:30 pm
<a href="#">Aug 4 – 8</a>	M – F	8:30 am – 5:30 pm

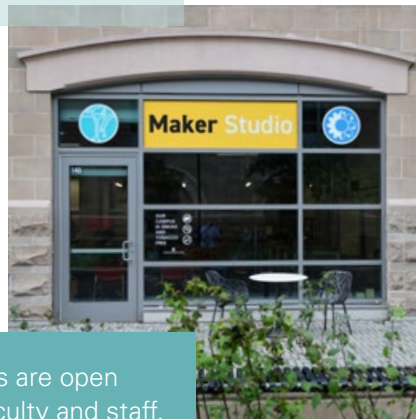
@ VCU Engineering      Fee: \$3,695

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**VCU** College of Engineering

[ocpe.vcu.edu/engineering](http://ocpe.vcu.edu/engineering)



Makerspace courses are open to VCU students, faculty and staff.

# PARALEGAL



Build a new career.  
Enhance your current career.

Our virtual Paralegal Studies Certificate program can launch your law career or allow you to elevate your current role. Paralegal professionals provide integral support to teams across many industries.

Join the Spring 2025 cohort.

Get prepared.

To learn more and register for the upcoming cohort visit the website.

## Paralegal Certificate Program

Feb 25 – Aug 5 Tu / Th 6:00 pm – 9:00 pm

Aug 19 – Feb 12 Tu / Th 6:00 pm – 9:00 pm

@ Live Online via Zoom Fee: \$4,995

## Paralegal Program Discounts

Discounts are available for current VCU students, VCU program graduates, state employees, and active-duty military, reservists, National Guard members, veterans, and military spouses.

Please note: Coupon code must be used/applied at the time of enrollment, cannot be combined with other discounts/coupons or waivers, and will not be retroactively applied.

[ocpe.vcu.edu/paralegal](https://ocpe.vcu.edu/paralegal)



# PLAY THERAPY

Discover how therapeutic play can improve communication and assist with treatment of your behavioral and mental health clients.



## Introduction to Family Play Therapy

[Jan 17 + 18](#) F / Sa 8:30 am – 5:30 pm Fee: \$249

@ ChildSavers and Online

## The Hero's Journey: Using Sand Tray and Narrative Techniques in Play Therapy

[Jan 24 + 25](#) F / Sa 8:30 am – 5:30 pm Fee: \$249

## Healing Childhood Trauma, Loss and Grief through Play Therapy

[Feb 14 + 15](#) F / Sa 8:30 am to 5:30pm Fee: \$249

[Feb 14: Healing Childhood Trauma](#) Fee: \$149

[Feb 15: Addressing Childhood Loss and Grief](#) Fee: \$149

## Play Therapy in Therapeutic Groups

[Mar 21 + 22](#) F / Sa 8:30 am – 5:30 pm Fee: \$249

## Principles of School-Based Play Therapy

[Jun 13 + 14](#) F / Sa 8:30 am – 5:30 pm Fee: \$249

Location: All classes meet @ ChildSavers, Richmond VA.

Course Fee: \$249 each

Earn continuing education units along with your peers in these interactive workshops at ChildSavers, a nonprofit dedicated to addressing children's mental health needs.

Register at [ocpe.vcu.edu/playtherapy](https://ocpe.vcu.edu/playtherapy)



VCU workshops are aligned with credentialing requirements of Association for Play Therapy (APT).

# STORYTELLING

## Narrative Therapy: Trust Building and Trauma Recovery through Stories

Whether personal or in a therapeutic counseling environment, explore the power of storytelling for healing trauma, grief, and loss with themes of trust, resilience, and transformation through storytelling. This online course is offered in a supportive, creative, and collaborative environment.

[Feb 4 – Mar 4](#) Tu 4:00 pm – 6:30 pm @ Live Online via Zoom Fee: \$199

Register today at [ocpe.vcu.edu/storytelling](https://ocpe.vcu.edu/storytelling)





# INFANT MENTAL HEALTH

## Advanced Understanding of Early Childhood Mental Health

[Jan 27 – May 12](#) M 12:00 pm – 1:30 pm @ Live Online via Zoom Fee: \$599

## Infant Mental Health and Attachment

[Feb 6 – Mar 13](#) Th 5:15 pm – 8:15 pm @ Live Online via Zoom Fee: \$400

Learn more about this important training at: [ocpe.vcu.edu/imh](https://ocpe.vcu.edu/imh)



# Advanced Certificate in YOUTH DEVELOPMENT

Build skills to expand your work with youth in this three-semester cohort endorsed by the Richmond Public Schools and the Virginia Partnership for Out-of-School Time.

### PROGRAM FOCUS AREAS

- Principles and Foundation of Youth Development
- Youth Restorative Programs and Practices
- Building Leadership in Youth Programs

*Two hours per week required in each program focus area.*

### PROGRAM HIGHLIGHTS

- Experiential Learning at Youth Centers
- Networking with Leaders in the Field
- Expert Facilitators and Speakers
- Career Growth Opportunities

### The **Advanced Certificate in Youth Development**

is a noncredit credential managed by the VCU Mary and Frances Youth Center and is NOT designed (i) for credit transfer, (ii) to apply credit towards another credential, or (iii) to meet licensure requirements. Background checks are required for participants.



Join the AUGUST 2025 COHORT or plan for future training at: [mfyc.vcu.edu/rydn/ydncertificate](https://mfyc.vcu.edu/rydn/ydncertificate)

# INSTRUCTIONAL DESIGN



## Foundations of Instructional Design Certificate Program

This noncredit program offers a comprehensive pathway to excellence in instructional design and is ideal for those new to instructional design or anyone seeking to enhance their skills in this field.

Participants will learn how to determine learner needs, create objectives, and select curricular methods. In the capstone project, participants will apply the skills that they have gained through the program.

Courses are asynchronous with facilitation from the seasoned VCU instructional design team with expertise in online learning and teaching with technology.

**Develop your skills as an online educator.**

[ocpe.vcu.edu/onlineed](https://ocpe.vcu.edu/onlineed)

Offered as a certificate program cohort or as individual courses:

- Introduction to Instructional Design
- Theory and Models
- Needs Assessment and Learning Analysis
- Curricular Approaches and Learning Strategies
- Instructional Design Project Management
- Capstone Project

**May – December 2025**

Individual course fee: \$175

Cohort registration: \$899





# TECHNOLOGY

## Advance Your IT Career with Tech Boot Camps

Ideal for individuals with a bachelor's degree in any field, who have an interest in data and/or IT careers.

Flexible remote training: Choose 12 weeks full time or 24 weeks part time.

The program starts as soon as you enroll, with pre-work modules. To get started, connect online with program counselors.

- Data Science and AI
- Cybersecurity
- Software Engineering



[bootcamp.ocpe.vcu.edu](http://bootcamp.ocpe.vcu.edu)

## Ethics of AI

### COURSE OUTLINE:

- Introducing AI Ethics
- Privacy, Information, and Disinformation
- Bias, Explanation, and Responsibility

Explore AI's ethical considerations for the modern workplace. This course is cohort-based and designed for anyone who wants to examine both the technical foundations and ethical implications of the use of AI. Especially beneficial for business leaders and managers, ethics and compliance officers, technology professionals, students and researchers.

March 24 – April 13, 2025

Online, asynchronous course

Course fee: \$225\*



\*Early registration discount available

[ocpe.vcu.edu/AI](http://ocpe.vcu.edu/AI)

# MINDFULNESS

Courses are offered in convenient online formats.

Enroll in a three-course bundle or register for any of the courses individually.

Group training and flexible scheduling options are also available for organizations.

## Enhance Your Well-Being and Professional Skills

Discover techniques to promote stress reduction, boost focus, and develop effective leadership skills. Our mindfulness courses empower you to live more “in the moment,” supporting both personal and professional growth in an online format designed for flexibility.

Take the next step toward your personal and professional growth with VCU CPE’s mindfulness offerings this spring.

### BUNDLE 1

#### **Mindfulness and Meditation for Gen Z** **Balance, Focus, and Well-Being**

- Mindfulness and Meditation: Foundations for Stress Reduction and Mental Clarity
- Time Management and Work-Life Balance Through Mindfulness
- Mindfulness in Diversity, Equity, and Inclusion: Navigating the Workplace with Compassion

March – May 2025

Live Online via Zoom

### BUNDLE 2

#### **Inner MBA for Professionals and Leaders**

- Work-Life Balance and Personal Well-Being for Professionals
- Behavior Change and Leadership: Leveraging Neuroplasticity for Personal and Professional Growth
- Emotional Intelligence and Inclusive Leadership in the Workplace

IN  
PARTNERSHIP  
WITH



For course and registration details, visit  
[ocpe.vcu.edu/mindfulness](https://ocpe.vcu.edu/mindfulness)

# VIRGINIA MUNICIPAL CLERKS ASSOCIATION

## Athenian Dialogues

This series is offered to all active members of the International Institute of Municipal Clerks (IIMC).

These book discussions allow participants to advance critical thinking and leadership skills.

### Gifted Hands ■ Ben Carson

[Feb 4 + 5](#) Tu / W 11:00 am – 2:00 pm

### I Love It Here ■ Clint Pulver

[Apr 10](#) Th 9:00 am – 4:00 pm

### Highest Duty ■ Chesley Sullenberger and Jeffrey Zaslow

[Mar 4 + 5](#) Tu / W 11:00 am – 2:00 pm

### Girl, Wash Your Face ■ Rachel Hollis

[Mar 20 + 27](#) Th 12:30 pm – 3:30 pm

### Enjoying the Ride ■ Mitch Sturgeon

[Apr 23](#) W 9:00 am – 4:00 pm

### Shoot Like A Girl ■ Mary Jennings Hegar

[May 14](#) W 9:00 am – 4:00 pm

### Finding Me ■ Viola Davis

[Jun 17 + 18](#) Tu / W 12:30 pm - 3:30 pm

Course Fee: \$100 each / Location: All meet @ Live Online via Zoom

Members of IIMC can register at  
[ocpe.vcu.edu/vmca/athenian](https://ocpe.vcu.edu/vmca/athenian)



Coming in FALL 2025: VMCA Institutes & Academy

Hosted by VIRGINIA MUNICIPAL CLERKS ASSOCIATION (VMCA) and VIRGINIA COMMONWEALTH UNIVERSITY

Check online for event updates and registration at: [ocpe.vcu.edu/vmca](https://ocpe.vcu.edu/vmca)



# MEDICAL CERTIFICATES

## Online Allied Health and Specialty Medical Certification Programs

Short-term, online training will prepare you for healthcare industry exams with student success advisors and career counselors to support you.

Earn industry-recognized credentials to start a new career or create new growth opportunities in your current role.

## MEDCERTS PROGRAMS INCLUDE:

- Medical Coding and Billing Professional
- Medical Assistant
- Electronic Health Records Specialist
- Medical Front Office Administration Specialist
- Health Unit Coordinator

Explore programs at  
[medcerts.ocpe.vcu.edu](http://medcerts.ocpe.vcu.edu)

Celebrate your new healthcare certification in just 3–6 months!

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**MedCerts**  
A Stride Company

# VCU DIGITAL BADGING

## for MICRO-CREDENTIALS

### Level up with a Digital Badge and share your success.

We are committed to providing you with the tools necessary to achieve your professional goals. We understand that communicating your credentials in an ever-expanding online marketplace can be challenging.

That is why Virginia Commonwealth University has partnered with Credly to provide you with a digital version of your credentials.

- Digital badges can be used in email signatures or digital resumes, and on social media sites.
- This digital image contains verified metadata that describes your qualifications and the process required to earn them.
- Now with more than 200 offerings that support your professional and personal enrichment goals across industries and interests.

Look for the VCU digital badge icon on these pages, or explore digital badging online at:

[ocpe.vcu.edu/badges](https://ocpe.vcu.edu/badges)



# VCU

## da Vinci Center

Explore micro-credentials at VCU da Vinci Center — the perfect way for your curious mind to upskill, without upending your life.



- Learn innovation, entrepreneurship, and design thinking
- Flexible formats: online, in-person, or hybrid
- Skills you can actually use at work (or to finally launch that side hustle)

Scan the QR code to learn more »

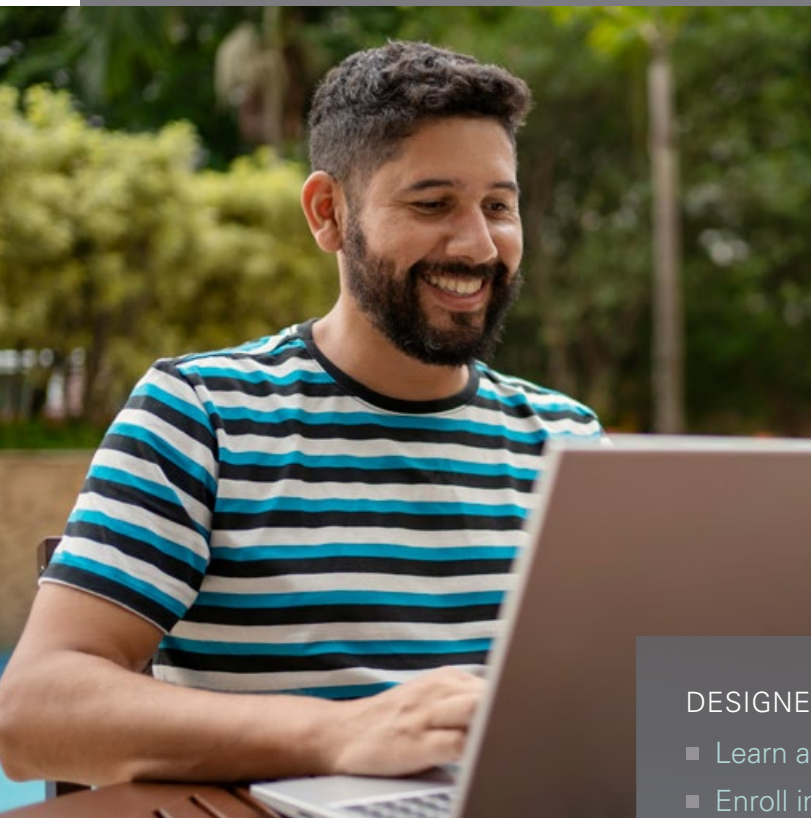


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**Credly**  
by Pearson

COURSES  
BEGIN  
MONTHLY

# ONLINE PROFESSIONAL DEVELOPMENT



## TOP CERTIFICATE PROGRAMS

- Bookkeeping Certificate
- Certificate in Data Analysis
- Certificate in Mastering Excel
- Power BI Certificate
- Supervisory Leadership Certificate
- Accounting and Finance for Non-Financial Managers
- Digital Marketing Certificate
- Social Media for Business Certificate
- **NEW!** Leading Virtual Teams Certificate

## DESIGNED TO FIT LIFE

- Learn at your own pace with 30-day courses
- Enroll in individual courses to meet specific goals
- Complete a three-course series: Earn a certificate

Explore online courses at:  
[ocpe.vcu.edu/online](https://ocpe.vcu.edu/online)

YOUR TIME. YOUR PACE.

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# GENERAL INFORMATION

Registration process, course fees, financial assistance, and refund policies vary for noncredit, credit and CEU programs offered by VCU Continuing and Professional Education. Please see details outlined below or visit [ocpe.vcu.edu](http://ocpe.vcu.edu).

## REGISTRATION

### Noncredit/CEU Course Registration

Our noncredit courses are open to all learners. Noncredit registration takes place online via our online registration system or by using the Noncredit Registration Form.

### Credit Course Registration

Students who enrolled the previous semester may register online at VCU eServices through the add/drop period of the course. If the course is restricted in any way, students must register through VCU Continuing and Professional Education.

Anyone who does not qualify for online registration must register directly with VCU Continuing and Professional Education with the Credit Registration Form, which can be returned to us, with your signature, via email, fax or mail. To submit the form via email ([ocpe@vcu.edu](mailto:ocpe@vcu.edu)), please scan it with your written signature as a PDF.

You also must complete the Application for Virginia In-State Tuition and submit it with your registration.

For students new to VCU, complete the full Certificate of Eligibility form and submit with your registration.

## CONTINUING EDUCATION UNITS (CEUs)

Contact your event coordinator directly, or if you've been told to register through VCU Continuing and Professional Education, visit the online course directory where you can enroll and pay at [ocpe.vcu.edu/courses](http://ocpe.vcu.edu/courses).

## COURSE FEES

### Noncredit Course Tuition

For noncredit tuition and fee information, view course descriptions in the online course directory at [ocpe.vcu.edu/courses](http://ocpe.vcu.edu/courses).

### Credit Course Tuition

For credit tuition information, please visit [sfs.vcu.edu/tuition-and-fees](http://sfs.vcu.edu/tuition-and-fees).

Other fees associated with a program or originating from the offering school or academic department may apply.

Library and technology fees are required fees and vary based on student classification and enrollment.

## FINANCIAL ASSISTANCE

### Credit Tuition Assistance

VCU and VCU Health employee benefits, senior citizen waivers and other funding options may be available. For more details, visit [ocpe.vcu.edu/courses/tuition](http://ocpe.vcu.edu/courses/tuition).

### Noncredit Financial Assistance

Waivers, employer payments, personal education loans, etc. are options for registering students. For more information, visit [ocpe.vcu.edu/courses/tuition](http://ocpe.vcu.edu/courses/tuition).



VCU Alumni receive a **10% discount** on many noncredit Continuing and Professional Education courses.

Contact us for more information.

## CANCELLATIONS AND REFUNDS

### Credit Course Policies

Students in VCU Continuing and Professional Education courses are subject to the same refund policy as all other university students if the course is scheduled on the regular semester schedule.

If the course is shorter or longer than the academic semester, or occurs in the summer, the refund dates are adjusted accordingly.

Review the VCU Student Accounting Refund at [sfs.vcu.edu/billing-and-payments/refunds](http://sfs.vcu.edu/billing-and-payments/refunds).

### Noncredit Course Policies

If a participant is unable to attend a class or event for which he or she has registered, a refund or transfer may be available.

Please note: If enrolled in an incremental payment plan, full payment will be due if you choose to drop out of the program after the cancellation deadline.

All refunds must be requested via email to [ocpe@vcu.edu](mailto:ocpe@vcu.edu).



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