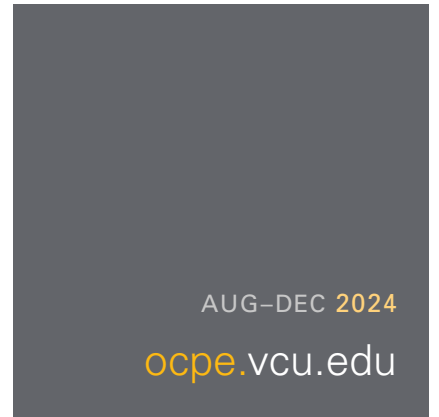
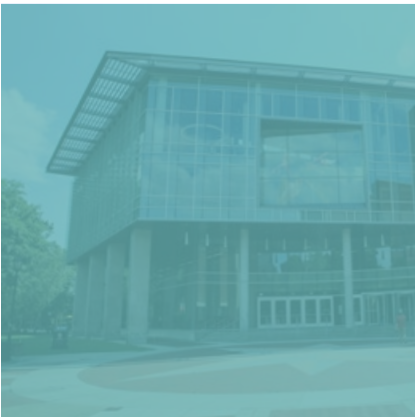


# VCU

## Continuing and Professional Education





## YOUR PARTNERS IN HIGHER EDUCATION

VCU Continuing and Professional Education harnesses the power of Virginia Commonwealth University to create the best learning opportunities available to nontraditional adult learners.

More than 3,300 faculty and adjunct instructors, long-standing community relationships, and an academic medical center provide unequaled advantages to VCU Continuing and Professional Education participants.

### OFFERING:

- Noncredit | Credit | CEUs
- Personal enrichment
- Digital badging
- World-renowned experts
- Logistical program support
- Labor market analysis
- Customized training
- Organizational needs analysis



**VCU** Continuing and Professional Education



**OUR MISSION** | VCU Continuing and Professional Education, in partnership with the colleges and schools at Virginia Commonwealth University, provides and supports quality continuing and professional education and skills training for individual, local, regional and national impact — aligning its priorities to the themes of VCU’s Strategic Plan, Quest 2028: One VCU Together We Transform.

ocpe.vcu.edu ■ (804) 828-1322



# CPE2024

## August to December

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UNEQUALED  
UNTRADITIONAL  
UNSTOPPABLE

# VCU DIGITAL BADGING

## for MICRO-CREDENTIALS

### **Level up with a Digital Badge and share your success.**

We are committed to providing you with the tools necessary to achieve your professional goals. We understand that communicating your credentials in an ever-expanding online marketplace can be challenging.

That is why Virginia Commonwealth University has partnered with Credly to provide you with a digital version of your credentials.

- Digital badges can be used in email signatures or digital resumes, and on social media sites.
- This digital image contains verified metadata that describes your qualifications and the process required to earn them.
- Now with nearly 200 offerings that support your professional and personal enrichment goals across industries and interests.

Look for the digital badge icon on the following pages, or explore VCU digital badging online.



[ocpe.vcu.edu/badges](https://ocpe.vcu.edu/badges)

IN PARTNERSHIP WITH

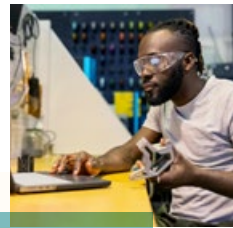
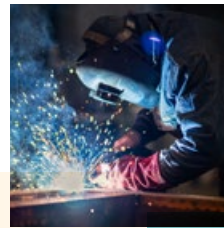
**Credly**  
by Pearson

# ENGINEERING

## Automation and Controls Training

40-Hour Training M – F 8:30 am – 5:30 pm  
@ VCU Engineering Fee: \$3,695

- Next training offered in the summer of 2025
- Lectures and lab exercises, led by an industry expert
- Ideal for engineers, technicians, or supervisors in industrial automation
- Focus on industrial automation using Allen-Bradley PLC controllers and Rockwell PLC programming software



Makerspace courses are open to VCU students, faculty and staff.

### Makerspace: Fundamentals of Welding

[Sept 16 + 18](#) M / W Morning *or* Afternoon\*  
@ VCU Maker Garage Fee: \$50

### Makerspace: 3D Printing and Laser Cutting

[Aug 20 + 22](#) Tu / Th Morning *or* Afternoon\*  
[Dec 3 + 5](#) Tu / Th Morning *or* Afternoon\*  
@ VCU Maker Studio Fee: \$50

\*Choose AM (8:00 – 9:15 am) *or* PM (12:30 – 1:45 pm) session.

## Boost Your Creativity with VCU Makerspace Training

Earn a Certificate of Completion with all three (3) modules:

- Module 1: Intermediate Makerspace Training Course
- Module 2: Basic Fabrication Techniques and Equipment with Introductory Inspection and Measurement Method
- Module 3: Manual Mill and Lathe Operation

Visit [go.vcu.edu/makerspacetraining](http://go.vcu.edu/makerspacetraining) for details.

### Makerspace Student Discounts

Discounts are available for VCU College of Engineering and VCU da Vinci Center students for the Training Workshop and Module 1.

Additional coupon codes, which cover the full cost of Modules 2 and 3, are available to approved engineering students who have successfully completed Module 1.

Please note: Coupon codes cannot be combined with other discounts/coupons or waivers, and will not be retroactively applied.

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**VCU** College of Engineering

[ocpe.vcu.edu/engineering](http://ocpe.vcu.edu/engineering)



**DIGITAL BADGING ELIGIBLE**  
see page 3

# PARALEGAL

## Paralegal Certificate Program (Fall 2024)

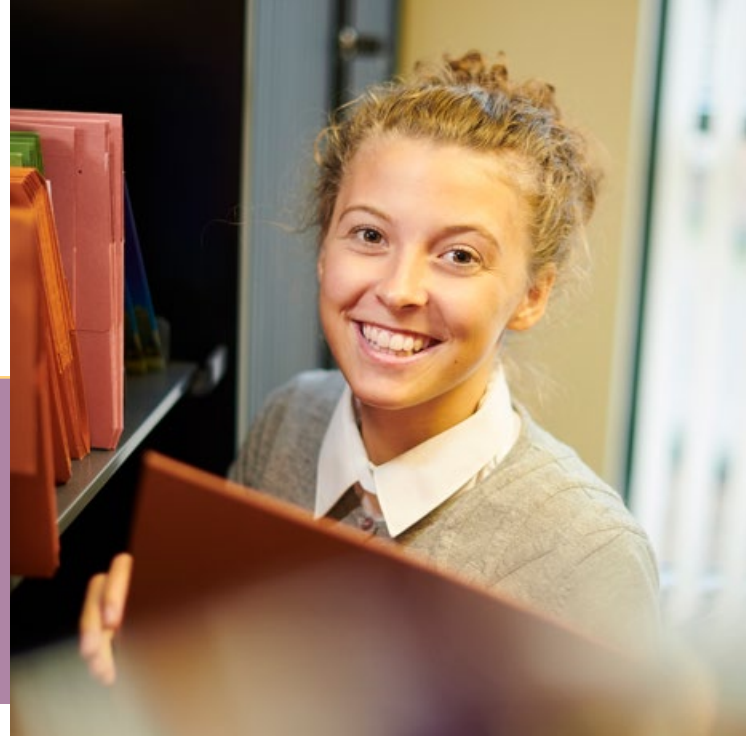
Aug 1 – Feb 11

Th /Tu

6:00 pm – 9:00 pm

@ Online

Fee: \$4,995



Do you want to **build a new** career as a paralegal?

Or would a paralegal certificate **enhance your current** career?

Our virtual Paralegal Studies Certificate program can launch your law career or allow you to elevate your current role. Paralegal professionals provide integral support to teams across many industries.



### INFORMATION SESSIONS

Get prepared. Register for the upcoming cohort by attending an information session:

- October 8, 2024
- December 10, 2024
- January 6, 2025



Register today: [ocpe.vcu.edu/paralegal](https://ocpe.vcu.edu/paralegal)

### Paralegal Program Discounts

Discounts are available for current VCU students, VCU program graduates, state employees, and active-duty military, reservists, National Guard members, veterans, and military spouses.

Please note: Coupon code must be used/applied at the time of enrollment, cannot be combined with other discounts/coupons or waivers, and will not be retroactively applied.

**NEXT COHORT:**  
**SPRING 2025**

**START DATE:**  
**FEBRUARY 25**

### QUESTIONS?

[ocpe@vcu.edu](mailto:ocpe@vcu.edu)  
(804) 828-1322



## PLAY THERAPY

### Games and Activities for Play Therapy

[Aug 16 – 17](#)

F / Sa

8:30 am – 5:30 pm

### Principles of Play Therapy

[Oct 18 – 19](#)

F / Sa

8:30 am – 5:30 pm

### The Hero's Journey: Using Sand Tray and Narrative Techniques in Play Therapy

[Dec 13 – 14](#)

F / Sa

8:30 am – 5:30 pm

Location: All classes meet @ ChildSavers, Richmond VA.  
Course Fee: \$249 each

## The POWER of PLAY

Discover how therapeutic play can improve communication and assist with treatment of your behavioral and mental health clients.

VCU play therapy workshops are for individuals who are employed in or pursuing education in the behavioral health or school social work field. We also welcome resident clinicians with a master's degree who are in supervision toward licensure.

These workshops offer two-day interactive sessions at ChildSavers, a Richmond-area nonprofit dedicated to addressing children's mental health prevention and intervention.

Earn continuing education units along with your peers in the field. Register today.

[ocpe.vcu.edu/playtherapy](https://ocpe.vcu.edu/playtherapy)



VCU workshops are aligned with credentialing requirements of Association for Play Therapy (APT).



#### DIGITAL BADGING

Earn a digital badge for each eligible workshop you complete. see page 3

# INFANT MENTAL HEALTH

## Infant Mental Health and Attachment

Sept 5 – Oct 10

Th

5:15 pm – 8:15 pm

@ Live Online via Zoom

Fee: \$400



The single most important thing in a child's life is that initial healthy attachment.

— VCU Instructor Tracy Ellis Walters,  
MEd, ECSE, EOLD Infant Family Specialist, IMH-E®



Learn more and register for this important training at: [ocpe.vcu.edu/imh](https://ocpe.vcu.edu/imh)

## NEW! Youth Development Management: Advanced Certificate

Build skills to expand your work with youth in this three-semester cohort endorsed by the Richmond Public Schools and the Virginia Partnership for Out-of-School Time.

### SEMESTER FOCUS AREAS:

*Two hours per week required*

- Principles and Foundation of Youth Development **FALL 2024**
- Youth Restorative Programs and Practices **SPRING 2025**
- Building Leadership in Youth Programs **SUMMER 2025**

### PROGRAM HIGHLIGHTS:

- Experiential Learning at Youth Centers
- Networking with Leaders in the Field
- Expert Facilitators and Speakers
- Career Growth Opportunities

Join the August 2024 Cohort or plan for future training by visiting:  
[mfyc.vcu.edu/rydn/ydncertificate](https://mfyc.vcu.edu/rydn/ydncertificate)

The Advanced Certificate in Youth Development Management is a noncredit credential managed by the VCU Mary and Frances Youth Center and is NOT designed (i) for credit transfer, (ii) to apply credit towards another credential, or (iii) to meet licensure requirements. Background checks are required for participants.





# ONLINE TEACHING

## Evaluating Quality in Online Courses

[Aug 19 – Sept 23](#) Asynchronous (at your own pace)  
@ Online Fee: \$99

## Mentoring for Online Excellence

[Aug 26 – Sept 16](#) Asynchronous (at your own pace)  
[Sept 30 – Oct 21](#) Asynchronous (at your own pace)  
@ Online Fee: \$99

## Leadership for Online Programs

[Sept 23 – Nov 4](#) Asynchronous (at your own pace)  
[Oct 28 – Dec 9](#) Asynchronous (at your own pace)  
@ Online Fee: \$99

## Excellence in Online Teaching

Ideal for educators, instructional designers, administrators, and anyone involved in online teaching and learning in an educational setting.

### Offered as a Cohort or as Individual Courses

- Designing Online Instruction
- Best Practices in Online Instruction
- Evaluating Quality in Online Courses
- Mentoring for Online Excellence
- Leadership for Online Programs

Each individual course is \$99.

All five (5) courses: \$399 per participant.

Save \$96 by registering for all five courses.

**Develop your skills as an online educator.**

[ocpe.vcu.edu/onlineed](http://ocpe.vcu.edu/onlineed)



### DIGITAL BADGING

Earn a digital badge for each eligible workshop you complete.  
see page 3



# TECH BOOTCAMPS

## Computers and Programming

[Aug 20 – Dec 9](#) Asynchronous (at your own pace)

## Cybersecurity Skills

[Aug 20 – Dec 9](#) Asynchronous (at your own pace)

## Data Science Skills

[Aug 20 – Dec 9](#) Asynchronous (at your own pace)

## Software Engineering and Web Development

[Aug 20 – Dec 9](#) Asynchronous (at your own pace)

Location: All meet @ Online

Course Fees Vary: Visit [bootcamp.ocpe.vcu.edu](http://bootcamp.ocpe.vcu.edu) for details.

## The AI Evolution @ VCU: SHAPING TOMORROW

AI is expanding the possibilities:  
Driving business, boosting careers,  
and enhancing our communities.

VCU offers customized AI workshops  
for business and community.

Learn more: [aiguidebook.vcu.edu](http://aiguidebook.vcu.edu)

## Advance Your IT Career with Tech Boot Camps

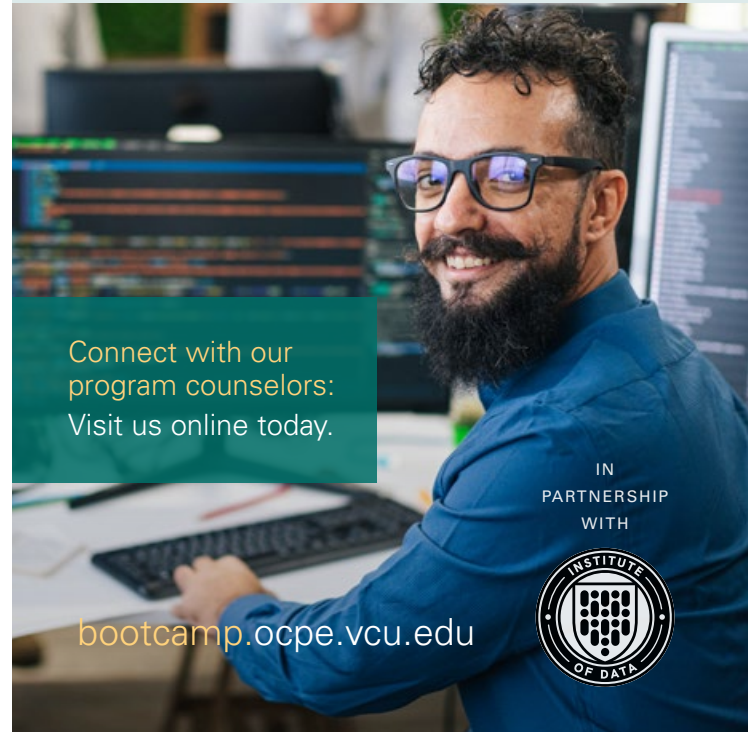


Ideal for individuals with a bachelor's degree (in any field) who have an interest in data and/or IT careers.

Flexible remote training:  
12 weeks full time or 24 weeks part time

- Data Science and AI
- Cybersecurity
- Software Engineering

Get started: The program starts as soon as you enroll, with the pre-work modules.



Connect with our  
program counselors:  
Visit us online today.

[bootcamp.ocpe.vcu.edu](http://bootcamp.ocpe.vcu.edu)

IN  
PARTNERSHIP  
WITH



# Discover the benefits of MINDFULNESS

These workshops can help move you toward a more “in the moment” approach while navigating your personal and professional life.

We offer in-person and virtual course formats. Additional scheduling options and group training are also available. See the Fall 2024 class list (right) or visit us online.

[ocpe.vcu.edu/mindfulness](https://ocpe.vcu.edu/mindfulness)

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WITH



## PERSONAL ENRICHMENT

### Mindfulness Essentials

<a href="#">Aug 20 – Sept 10</a>	Tu	5:30 pm – 6:30 pm
<a href="#">Oct 8 – 29</a>	Tu	5:30 pm – 6:30 pm
	@ Online	Fee: \$199

### Mindfulness for Business Executives

<a href="#">Sept 17 – Oct 1</a>	Tu	6:00 pm – 7:00 pm
	@ VCU Learning Commons	Fee: \$275

### Mindfulness for Emerging Adults (18–29)

<a href="#">Sept 9 – 30</a>	M	5:30 pm – 6:45 pm
<a href="#">Nov 4 – 25</a>	M	5:30 pm – 6:45 pm
	@ VCU Learning Commons	Fee: \$249

### Mindfulness-Based Stress Reduction Express

<a href="#">Sept 10 – Oct 15</a>	Tu	6:00 pm – 8:00 pm
	@ Online	Fee: \$350

### Self Defense: Aikido

<a href="#">Aug 20 – Dec 9</a>	@ Online	
		Fee: Visit <a href="https://go.vcu.edu/aikido">go.vcu.edu/aikido</a> for details.

QUESTIONS? (804) 828-1322 ■ [ocpe@vcu.edu](mailto:ocpe@vcu.edu)

# VIRGINIA MUNICIPAL CLERKS ASSOCIATION



## Athenian Dialogues

These book discussions allow participants to advance critical thinking and leadership skills.\*

### BECOMING ■ Michelle Obama

[Aug 21 + 22](#) W / Th 12:30 pm – 3:30 pm

### START WITH WHY ■ Simon Sinek

[Sept 12](#) Th 9:00 am – 4:00 pm

### FINDING ME ■ Viola Davis

[Sept 19 + 26](#) Th 12:30 pm – 3:30 pm

### FRIENDS, LOVERS AND THE BIG TERRIBLE THING ■ Matthew Perry

[Oct 30 + 31](#) W / Th 12:30 pm – 3:30 pm

### THE SOUL OF LEADERSHIP ■ Deepak Chopra

[Nov 13](#) W 9:00 am – 4:00 pm

### LEADERS EAT LAST ■ Simon Sinek

[Dec 5](#) Th 9:00 am – 4:00 pm

Location: All meet @ Live Online via Zoom  
Course Fee: \$100 each

## VMCA ANNUAL MEETING 2024

OCTOBER 14–16 ■ THE WESTIN RICHMOND

Hosted by Virginia Municipal Clerks Association (VMCA) and Virginia Commonwealth University

### Pre-Institute Workshops and Welcome Party

Monday  
October 14  
Session 1: 8:00 am – 2:00 pm  
Session 2: 2:30 pm – 6:30 pm  
Welcome Party: 6:30 pm – 8:00 pm

### VMCA Institutes and Academy

October 15 + 16 | Tuesday – Wednesday, 8:00 am – 6:30 pm

Early Bird Registration: \$695 » SAVE \$55 through September 13!  
Regular Annual Meeting Registration Fee: \$750

To register visit [ocpe.vcu.edu/vmca](https://ocpe.vcu.edu/vmca)

\*All active members of the International Institute of Municipal Clerks (IIMC) can register for the Athenian Dialogue Series. Visit [ocpe.vcu.edu/vmca/athenian](https://ocpe.vcu.edu/vmca/athenian).



# CULTURE / LANGUAGE

## Introduction to Conversational Spanish I

[Aug 27 – Dec 3](#) Tu 12:00 pm – 1:00 pm

## Introduction to Conversational Spanish II

[Aug 27 – Dec 3](#) Tu 1:00 pm – 2:00 pm

Location: All meet @ Live Online via Zoom

Fee: *See page 15.*

## Language and Culture: Francophone World I

[Aug 28 – Dec 4](#) W 5:30 pm – 6:30 pm

## Language and Culture: Francophone World II

[Aug 29 – Dec 5](#) Th 5:30 pm – 6:30 pm

# MEDICAL CERTIFICATES

Online Allied Health and Specialty  
Medical Certification Programs



Short-term, online training will prepare you for healthcare industry exams with student success advisors and career counselors to support you.

Earn industry-recognized credentials to start a new career or create new growth opportunities in your current role. Programs include:

- Medical Coding and Billing Professional
- Medical Assistant
- Electronic Health Records Specialist
- Medical Front Office Administration Specialist
- Health Unit Coordinator

Celebrate your new  
healthcare certification  
in just 3–6 months!

Explore programs at  
[medcerts.ocpe.vcu.edu](http://medcerts.ocpe.vcu.edu)

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## CUSTOM TRAINING

# Training Programs Designed for Your Organization

At VCU CPE, we customize training opportunities to advance the knowledge and skills of your employees.

To connect with us about designing a training solution for you and your team, visit: [ocpe.vcu.edu/training](https://ocpe.vcu.edu/training)

- Hundreds of instructional faculty and adjunct instructors
- Program/logistics support with registration and planning
- Ample campus resources for in-person class space
- Modalities that work for your team — in-person or virtual
- Serving business and community partners across sectors and industries — including K–12, corporate, nonprofit, state and federal agencies and military



**VCU** Continuing and Professional Education

# ONLINE PROFESSIONAL DEVELOPMENT

COURSES  
BEGIN  
MONTHLY

## FALL 2024 offerings include:

Collaborative Management  
Management Boot Camp  
Managing Generations in the Workplace  
Supervisory and Leadership Certificate  
Introduction to Power BI  
Introduction to Data Analysis  
Intermediate Data Analysis  
Advanced Data Analysis  
Intermediate Excel  
Mastering Microsoft Excel  
Advanced Excel



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YOUR TIME.  
YOUR PACE.

See more courses at [ocpe.vcu.edu/online](https://ocpe.vcu.edu/online)

# GENERAL INFORMATION

Registration process, course fees, financial assistance, and refund policies vary for noncredit, credit and CEU programs offered by VCU Continuing and Professional Education. Please see details outlined below or visit [ocpe.vcu.edu](http://ocpe.vcu.edu).

## REGISTRATION

### Noncredit/CEU Course Registration

Our noncredit courses are open to all learners. Noncredit registration takes place online via our online registration system or by using the Noncredit Registration Form.

### Credit Course Registration

Students who enrolled the previous semester may register online at VCU eServices through the add/drop period of the course. If the course is restricted in any way, students must register through VCU Continuing and Professional Education.

Anyone who does not qualify for online registration must register directly with VCU Continuing and Professional Education with the Credit Registration Form, which can be returned to us, with your signature, via email, fax or mail. To submit the form via email ([ocpe@vcu.edu](mailto:ocpe@vcu.edu)), please scan it with your written signature as a PDF.

You also must complete the Application for Virginia In-State Tuition and submit it with your registration.

For students new to VCU, complete the full Certificate of Eligibility form and submit with your registration.

## CONTINUING EDUCATION UNITS (CEUs)

Contact your event coordinator directly, or if you've been told to register through VCU Continuing and Professional Education, visit the online course directory where you can enroll and pay at [ocpe.vcu.edu/courses](http://ocpe.vcu.edu/courses).

## COURSE FEES

### Noncredit Course Tuition

For noncredit tuition and fee information, view course descriptions in the online course directory at [ocpe.vcu.edu/courses](http://ocpe.vcu.edu/courses).

### Credit Course Tuition

For credit tuition information, please visit [sfs.vcu.edu/tuition-and-fees](http://sfs.vcu.edu/tuition-and-fees).

Other fees associated with a program or originating from the offering school or academic department may apply.

Library and technology fees are required fees and vary based on student classification and enrollment.

## FINANCIAL ASSISTANCE

### Credit Tuition Assistance

VCU and VCU Health employee benefits, senior citizen waivers and other funding options may be available. For more details, visit [ocpe.vcu.edu/courses/tuition](http://ocpe.vcu.edu/courses/tuition).

### Noncredit Financial Assistance

Waivers, employer payments, personal education loans, etc. are options for registering students. For more information, visit [ocpe.vcu.edu/courses/tuition](http://ocpe.vcu.edu/courses/tuition).



VCU Alumni receive a **10% discount** on many noncredit Continuing and Professional Education courses.

Contact us for more information.

## CANCELLATIONS AND REFUNDS

### Credit Course Policies

Students in VCU Continuing and Professional Education courses are subject to the same refund policy as all other university students if the course is scheduled on the regular semester schedule.

If the course is shorter or longer than the academic semester, or occurs in the summer, the refund dates are adjusted accordingly.

Review the VCU Student Accounting Refund at [sfs.vcu.edu/billing-and-payments/refunds](http://sfs.vcu.edu/billing-and-payments/refunds).

### Noncredit Course Policies

If a participant is unable to attend a class or event for which he or she has registered, a refund or transfer may be available.

Please note: If enrolled in an incremental payment plan, full payment will be due if you choose to drop out of the program after the cancellation deadline.

All refunds must be requested via email to [ocpe@vcu.edu](mailto:ocpe@vcu.edu).



[ocpe@vcu.edu](mailto:ocpe@vcu.edu) ■ (804) 828-1322 ■ [ocpe.vcu.edu](http://ocpe.vcu.edu)

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Richmond, VA 23284-2505



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